



**BANDIRMA ONYEDİ EYLÜL UNIVERSITY**  
**APPLICATION REQUIREMENTS GUIDE OF GRADUATE PROGRAMS**  
**FOR 2018-2019 ACADEMIC YEAR**  
**FALL SEMESTER**

Dear Candidates,

The applications you are going to do to have graduate education in our university in the fall semester of 2018-2019 academic year will be made according to the principles stated in this guide.

You should precisely fulfil the things you are supposed to do by examining the guide carefully so that the application and registration procedures could be done correctly and rapidly.

We congratulate you on your choice of graduate education in our university and we wish you a continued success.

**BANDIRMA ONYEDİ EYLUL UNIVERSITY RECTORATE**

## I. ONLINE APPLICATION PROCESSES

In the fall semester of 2018-2019 academic year, applications to our institute programs listed below for general and foreign quotas will be done online between the application dates through the Internet.

Please read carefully the information below related the quotas, application requirements and assessment criteria before the starting application process.

## II. QUOTAS

**INSTITUTE OF SOCIAL SCIENCES** ([Please Click Here](#))

**INSTITUTE OF MEDICAL SCIENCES** ([Please Click Here](#))

## III. APPLICATION REQUIREMENTS and ASSESSMENT CRITERIA

### APPLICATION REQUIREMENTS FOR GENERAL QUOTA:

Turkish candidates and foreign national candidates can apply.

- A) Graduation Requirements: ([PLEASE CLICK HERE](#))
- B) Academic Personnel and Postgraduate Education Entrance Exam (ALES) Requirements: ([PLEASE CLICK HERE](#))
- C) Foreign Language Requirements: ([PLEASE CLICK HERE](#))
- D) Lateral Transfer Requirements: ([PLEASE CLICK HERE](#))
- E) Other Requirements:

The provisions of **Bandırma Onyedi Eylül University Graduate Education and Training Regulation** are carried out for the matters that are not mentioned in this guide.

❖ **ASSESSMENT CRITERIA** ([PLEASE CLICK HERE](#))

### **APPLICATION REQUIREMENTS FOR FOREIGN QUOTA:**

Foreign national candidates and/or Turkish citizens residing abroad can apply.

- A) Graduation Requirements: [\(PLEASE CLICK HERE\)](#)
- B) Language Requirements: [\(PLEASE CLICK HERE\)](#)
- C) Lateral Transfer Requirements: [\(PLEASE CLICK HERE\)](#)
- D) Other Requirements:

The provisions of **Bandırma Onyeddi Eylül University Graduate Education and Training Regulation** are carried out for the matters that are not mentioned in this guide.

❖ **ASSESSMENT CRITERIA** [\(PLEASE CLICK HERE\)](#)

### **IV. DATES OF APPLICATION, INTERVIEW and FINAL REGISTRATION**

#### **ALL INSTITUTES**

#### **For Ph.D./Master Programs with Thesis (Institutes of Social Sciences and Medical Sciences)**

<b>Application Period for Master Program and Ph.D. (Online)</b>	25 June 2018 – 22 July 2018
<b>Application Period for Lateral Transfer (Personally to the Student Affairs)</b>	09 July 2018 – 13 July 2018
<b>Period for Interview (Ph.D. , Master Program with thesis and Lateral Transfer)</b>	26 July 2018 – 27 July 2018
<b>Announcement of Assessment Results</b>	31 July 2018
<b>Exact Registration Period</b>	27 August 2018 – 03 September 2018
<b>Start and Ending Date for Fall Semester of the Academic Year</b>	17 September 2018 –24 December 2018

**ALL INSTITUTES**  
**(Institutes of Social Sciences and Health Sciences)**  
**For Master Programs without Thesis**

Application Dates for Non-Thesis Master's Degree Candidates	June 25 – August 05, 2018
Period Dates of Interview	No interview requirement
Announcement of Evaluation Results	August 14, 2018
Exact Registration Period	August 27 – September 03, 2018
Beginning and Ending of Fall Semester Education Period	September 17 – December 24, 2018

**5. APPLICATION ACCEPTANCE PROCEDURES AND REQUIRED DOCUMENTS FOR APPLICATION**

1-) **Applications** to general and international quota will be done **online** and given information during online application process will be accepted as candidates' declaration.

2-) Because the information asked during online application process will be the declaration of candidates, the given information cannot be changed after registered. Candidates should submit their undergraduate / master transcripts declared in online application process (which should be printed and approved) including their undergraduate / master grade-point averages during interview and registration period.

3-) Online application for lateral quotas will not be accepted online and these candidates can apply directly to the institute with letter of application and required documents written below.

**Required documents for applying to lateral transfer quota;**

- 1- [Click](#) here for letter of lateral transfer application
- 2- Photocopy of identity card (1 pcs)
- 3- Student certificate; New dated and certified student certificate indicating that the student is a master student (1 pcs)
- 4- Graduation certificate; Undergraduate interim graduation certificate or diploma for applying to master program (certified copy 1 pcs)  
 Master interim graduation certificate or diploma for applying to PhD program (certified copy 1 pcs)
- 5- Transcript; Certificated transcript belonging to candidate's ongoing program (1pcs)  
 Undergraduate transcript of the candidate applying to master program (1 pcs certified copy)  
 Master transcript of the candidate applying to PhD program (1 pcs certified copy)
- 6- Course Contents; Certified contents of the courses taken during graduate study
- 7- ALES or equivalent exam result document
- 8- YDS or equivalent exam result document in case of making an application for lateral transfer to the programs required YDS (1 pcs)

- 9- Document stating not having received disciplinary punishment (can be stated in the transcript. 1 pcs.)

**NOTE: In case of contrary to the facts / misrepresentation or defectiveness and alteration in the documents, exact registration is not made; even if it was, the exact registration is cancelled.**

**NOTE: Applications should be made by considering the special conditions stated in 2018-2019 Quota Tables. Candidates who do not apply in accordance with special conditions will not attend to interview and their applications will be cancelled.**

## 6. DOCUMENTS REQUIRED FOR EXACT REGISTRATION

Candidates who are eligible to exact registration should submit the related documents written below within the time declared in academic calendar to the Social Sciences Institute Directorate personally:

- 1-) Certified copy of undergraduate diploma or graduation certificate from notary or relevant higher education institution for application to the Master programs and certified copy of master diploma or graduation certificate from notary or relevant higher education institution for application to the PhD programs. (1 pcs)

Candidates who have graduated from higher education institutions abroad should submit diplomas or graduation certificates with their Turkish translation. (1 pcs)

*In case of being registered of Foreign National Candidates who have graduated from Higher Education Institutions abroad and Turkish citizens who are in the same situation by approving the other conditions except for equivalence certificate, right to education will be ensured via receiving opinions from Higher Education Council about the topics that whether the candidates' undergraduate or master education is proper or not. (The candidates who have graduated from the Faculties of Medicine, Pharmacy or Dentistry abroad must take the equivalent certificate which will be arranged by Higher Education Council and submit during the application period)*

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- 2-) Certified copy of transcript which shows all of the grades of courses taken during license and master education and grade point averages from notary or relevant higher education institution. (1 pcs)

Candidates who have graduated from higher education institutions abroad should submit transcript that includes grade point averages and Turkish translation of it. (1 pcs)

- 3-) Internet printout of exam result document of ALES or an original exam result document of an equivalent exam or a certified copy of it from notary

- 4-) Internet printout of exam result document of YDS or an original exam result document of an equivalent exam or a certified copy of it from notary

5-) 6 pcs passport photos taken in the last six months from front and can introduce the candidate easily (4,5 x 6 cm)

6-) Certified document about residing abroad of Turkish candidates who applied to the quota of abroad. (1 pcs)

7-) Photocopy of identity card (for foreign national, a photocopy of residence permit and a document showing the number of foreign national)

8-) Notarized Turkish translation of pages that shows the credentials and the validity period of the passport with student visa for foreign nationals (For Foreign Student Information Form [CLICK HERE](#)). Candidates who certificate that they have a valid residence permit will not be required Student Visa during registry.

8-) For Foreign Applicants: Notarized Turkish translation of passport pages showing credentials (identity info) and period of validity together with student visa. (For Foreign Student Information Form: Click on the [LINK!](#)). Those certifying valid residence permit will not be asked for student visa in registration.

9- Declaration of residence (For Residence Declaration Form: Click on the [LINK!](#))

10- E-state document showing the applicant's state of being free from previous criminal record

11-) For male applicants: A recent Military Service Document to be obtained from Military Recruiting Office or e-state service. (Not for foreign applicants)

12-) For Foreign Applicants: A certified copy or original "Turkish Proficiency" Document showing their proficiency in Turkish used in Turkish Republic.

13-) Bank receipt of fee/tuition. (Foreign applicants, Turkish applicants with foreign residence applying through "foreign quota" and applicants of Master's Without Thesis are required to pay the tuition.) Payment is to be made to Halk Bank with student number to be obtained from Student Automation System.

## 7- TUITION FOR MASTER'S WITHOUT THESIS

For **Evening Education Master's Programs Without Thesis**, tuition per course credit is **200 TL**, and the tuition of the **whole program is 6000 TL** in 2018-2019 Academic Year. Payment is to be made in **2 equal parts** for semesters. (Payment is to be made to Halk Bank with student number to be obtained from Student Automation System.)

1<sup>st</sup> Semester (Course Period): 3.000 TL (5 courses, 15 credits)

2<sup>nd</sup> Semester (Course Period): 3.000 TL (5 courses, 15 credits)

Payment is to be made prior to the registration period. Those students who have not made the payment within the pre-determined period at the beginning of each semester cannot be accepted for registration and those applicants lose their rights to be students.

“Bandırma Onyedi Eylül University Staff Reductions” are to be applied in Master’s Without Thesis tuition.

For the spouses and children of university staff (except for retired employee and labourers) course credit tuition per hour is 150 TL, and the tuition of **the whole program is 4500 TL**. Such relationship to university staff must be certified in registration.

1<sup>st</sup> Semester (Course Period): 2.250 TL (5 courses, 15 credits)

2<sup>nd</sup> Semester (Course Period): 2.250 TL (5 courses, 15 credits)

Payment is to be made prior to the registration period. Those students who have not made the payment within the pre-determined period at the beginning of each semester cannot be accepted for registration and those applicants lose their rights to be students.

(Payment is to be made to Halk Bank with student number to be obtained from Student Automation System.)

#### VIII. TO THE ATTENTION OF THE CANDIDATES

- Applications by post will not be accepted. Applications will be made "online".
- The validity period of the submitted Foreign Language Examinations is 5 years.
- Online application cannot be changed after the information entered in the system has been recorded.
- Candidates may apply to only one of their master's and doctoral programs with thesis. However, if desired, one of the graduate programs without thesis can be applied.
- Except for non-thesis graduate programs, multiple graduate programs cannot be registered and cannot be continued. ([Click for detailed info!](#))
- Applications must be made in accordance with the special conditions specified in the quota tables for 2018-2019. Candidates who do not apply in accordance with special conditions will not be allowed to participate in the interview and their applications will be cancelled.
- Interview dates and locations will be announced on the Institute's official website.
- When applying for quotas, applications must be made taking into account the "Special Conditions." Candidates who are not present in accordance with the Special Conditions will not be allowed to participate in the interview and their application will be cancelled.
- Foreign nationals who are seeking a Master's degree or Ph.D. degree are not required to apply for equivalence except in the fields of medical medicine and dentistry. If the Master's or PhD to apply for the nationality of the Republic of Turkey applicants are required to have a diploma equivalence application.
- If the student's transcript or diploma does not have a Grade Point Average (GPA) according to the 100's system, the grade conversion table of Bandırma Onyedi Eylül University will be taken as basis. ([Note for the Conversion Table, CLICK ON YEAR!](#))

- ALES or equivalence exam result and Higher Education Institutions Foreign Language Examination (YÖKDİL) / Foreign Language Information Placement Examination (YDS) or equivalence exam results must be taken prior to the application date to the graduate programs and submitted with the approval at the final registration.
- Candidates are required to keep their "transcripts" (printed and certified) showing their undergraduate / graduate grade averages they declared during the application, during the interview and during the final registration.
- Candidates who do not bring the graduation certificate and other documents mentioned in the application conditions will not be registered.

**NOTE:** It is not possible to make precise records of those who have false or falsified documents or documents that are false or false, and even if exact records are made, their registration is cancelled.

## IX. Contact

Institute Name	ADRESS	Telephone
Social Sciences Institute	Bandırma Onyedi Eylül University Centre Campus 10200 Bandırma / BALIKESİR	Tel: 0 266 717 01 17 e-mail: sbe@bandirma.edu.tr Fax: 0 266 606 08 96
Health Sciences Institute	Kurtuluş Caddesi No:98 10200 Bandırma/ BALIKESİR	Tel: 0 266 717 45 08 e-mail: Fax: 0 266 606 08 89

[For Online Application \(CLICK\)](#)

Please do not hesitate to write us if you have questions or need further questions.

[sbe@bandirma.edu.tr](mailto:sbe@bandirma.edu.tr)