

	BANDIRMA ONYEDİ EYLÜL ÜNİVERSİTESİ Yabancı Diller Yüksekokulu	Doküman No	BKTT/YDYO/0 4
		İlk yayın tarihi	9.10.2025
	A2 SEVİYE TOPLANTISI-4	Rev. No / Tarih	00/...
		Sayfa sayısı	1/3

BANDIRMA ONYEDİ EYLÜL UNIVERSITY
School of Foreign Languages
Basic English Department
2024-2025 Academic Year

LEVEL MEETING AGENDA 4

Date:04.12.2024

Place: A2 Level Coordinator's Office

Time: 12:05

Participants: A2 Level Instructors

Missing: Yalkın Yalınız, Tatiana Aslan, Gülpınar Sarman, İlker Bozbey

Chairperson: Naciye Nur Ekşi

Minute Taker: Ayşe Nur Kapcı

1. INSTRUCTORS' PACE (FOCUS & LAW)

- Instructors do not have any problems with either the books or the pace.

- As there was a need to fulfill the classroom hours during the first book, some useful writing units were demanded to be studied. Instructors mostly agreed that the entire writing pages in Focus 2 had better be "optional" since covering the units in it takes more time than Focus 1.

2. EVALUATION OF THE QUIZ AND PROGRESS TEST

HAZIRLAYAN	KONTROL EDEN	ONAYLAYAN
Cihad Aydın Şube Müdürü Yabancı Diller Yüksekokulu Kalite Birim Sorumlusu	Öğr. Gör. Fatma İrem Ocaktan Kurgan Yabancı Diller Yüksekokulu Müdürlüğü Müdür Yardımcısı	Öğr. Gör. Türkan Yılmaz Yabancı Diller Yüksekokulu Müdürü

5070 sayılı Elektronik İmza Kanunu çerçevesinde, bu DEB elektronik imza ile imzalanarak yayımlanmış olup, güncelliği elektronik ortamda " Kalite Doküman Yönetim Sistemi (KDYS)" üzerinden takip edilmelidir.

	BANDIRMA ONYEDİ EYLÖL ÜNİVERSİTESİ Yabancı Diller Yüksekokulu	Doküman No	BKTT/YDYO/04
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		Sayfa sayısı	2/3

- The system of progress tests has been somewhat altered. The exam time has been extended to two separate days as written and speaking sessions. A2 level classes are likely to have 2 proctors at the same time during speaking exams, similar to B1 and B1+ level classes. It will be announced by the testing office soon.

3. EVALUATION OF THE INTERNATIONAL DAY

- Instructors agreed that the International Day was so good and funny. However, as there was a noise problem, a microphone can be used for the next time. Students can also hear all classroom presentations in this way.

-There is a consensus on replacing the event location from the canteen to somewhere available on the main campus. Instructors also consider that more events and activities like this should be organized for students.

4. EVALUATION OF THE REVIEW AND REINFORCEMENT WEEK'S EXTRA

MATERIALS

HAZIRLAYAN	KONTROL EDEN	ONAYLAYAN
Cihad Aydın Şube Müdürü Yabancı Diller Yüksekokulu Kalite Birim Sorumlusu	Öğr. Gör. Fatma İrem Ocaktan Kurgan Yabancı Diller Yüksekokulu Müdürlüğü Müdür Yardımcısı	Öğr. Gör. Türkan Yılmaz Yabancı Diller Yüksekokulu Müdürü

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		Sayfa sayısı	3/3

- The review materials were taken from the extra resources of the Focus book.
- Instructors can skip some activities if they are below the average classroom level. There is no need to ask about it.

5. FURTHER SUGGESTIONS

- The offline version of the Focus 2 is likely to be activated soon.
- For announcing the presentation grades, instructors should switch the active exam into presentations (from Quiz II) and enter data on the OBS system as soon as possible.
- Those who haven't got the workbook of Focus 3 can now take it from Türkan Hoca.
- Quiz II results will be announced once the makeup exam is over.

HAZIRLAYAN	KONTROL EDEN	ONAYLAYAN
Cihad Aydın Şube Müdürü Yabancı Diller Yüksekokulu Kalite Birim Sorumlusu	Öğr. Gör. Fatma İrem Ocaktan Kurgan Yabancı Diller Yüksekokulu Müdürlüğü Müdür Yardımcısı	Öğr. Gör. Türkan Yılmaz Yabancı Diller Yüksekokulu Müdürü